



Job Title: Controller

Status: Full Time

Job description: Join the Leadership Team of professionals at a nationally recognized treatment facility. Tully Hill Chemical Dependency Treatment Center, an established 50-bed inpatient rehab, detox and outpatient facility, is dedicated to the belief that chemical dependency is a disease – chronic, progressive and above all, treatable. Tully Hill is a 501(c)(3) not-for-profit corporation. Tully Hill is mission driven, financially stable and follows a business model. Tully Hill is currently accepting applications for a **Controller**. Position reports to the Executive Director and is a member of the Leadership Team.

Will assume responsibility for the total operation of Tully Hill's finance, insurance and support functions. Will oversee the management of patients' and private insurance account receivables to ensure timely filing and collection of claims. Will coordinate current information on Tully Hill's fiscal operations including financial statements, budgets and implementation, cash forecasts, contractual obligations, debt-related issues, expansion efforts and reimbursement issues. Must possess strong leadership skills and have the capacity to provide leadership in a growing organization. Must also possess creative problem solving ability and be able to cultivate a team environment among direct reports and peers.

Team oriented individual with the ability to work in a fast paced environment. Bachelor degree in business / accounting or related field or equivalent education / experience. CPA preferred. 5+ years experience preferably in a health care setting. 5+ years previous supervisory experience. Excellent written and verbal communication skills, and strong computer skills required. Strong organizational, analytical and financial skills required.

Tully Hill offers a high energy, professional environment as well as comprehensive benefits package. Salary is commensurate with education and experience. Send resume w/ salary requirements to:

Tully Hill Corporation

Attn: Human Resources

PO Box 1116

Tully, NY 13159

Email: resumes@tullyhill.com

Fax 315-413-5105

www.tullyhill.com